

Virginia Howard
Chair President



Members
Mary Cabeza
Lisa M. Fratarcangeli
Emilio Guerra
Maira Miranda

Planning & Zoning Meeting
MINUTES
August 17, 2023
5:30 p.m.

1. Call to Order

The Meeting was called to order at 5:31 pm by Chairperson Virginia Howard.

2. Invocation

3. Pledge of Allegiance

4. Roll Call

All members were in attendance

5. Meeting Notices

- Any person who decides to appeal any decision of the Village Council with respect to any matter considered at this meeting will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
- Pursuant to the provisions of the **Americans with Disabilities Act**, any person requiring special accommodations to participate in this proceeding is asked to advise the Village at least 2 days before the proceeding by contacting the Village Clerk's office at **305-871-6104**

6. Approval of Minutes

(A) None

7. Announcement of Amendments/Corrections to the Agenda

(A) None

8. Old Business

- (A) Annual selection of P&Z board chairperson

A motion was made by Board member Cabeza to elect Ms. Viginia Howard as Chairperson. The motion was second by Maira Miranda . The vote was 5-0 to keep Mr. Virginia Howard as Chairperson.

9. New Business

- (A) Variance Request

ADDRESS OF PROPERTY:

6351 NW 39 TERRACE, VIRGINIA GARDENS, FL 33166

OWNER – DAWNMARIE SIDD

THE FOLLOWING VARIANCES HAVE BEEN REQUESTED BY APPLICANT WITH RESPECT TO CHAPTER 16, SECTION 6.2.1 OF THE VILLAGE OF VIRGINIA GARDENS CODE:

1. ***Section 6.2.1 - Variance to allow shed 14 x 10 with side setback of 6' where section requires a 5' side setback and shed not to exceed 10 x10 in size***

Ms. Dawnmarie Sidd of 6351 NW 39 Terrace request for a variance with respect to Chapter 16, Section 6.2.1 of the Village of Virginia Gardens code so as to allow a side setback of 6 inches from the side lot line of her property. The applicant seeks a variance from the requirements of Chapter 16, Section 6.2.1 so as to permit installation of a shed.

A notice of the variance was mailed to all properties within 500 feet. There were no objections received. After discussion a motion was made by Mr. Guerra to approve the variance. The motion was second by Ms. Fratarcangeli. The vote was 5-0 to approve the variance request for the installation of a shed. The Planning & Zoning Board will give their recommendation to the Council at the September 21st regular meeting for its final decision.

(B) Discussion of 2024 Florida Recreational Development Assistance Program (FRDAP) grant application in the amount of \$50,000.00 for Improvements to the Athletic Complex.

Chairperson Virginia Howard introduced the FRDAP Grant to the board members and opened up for discussion.

Chairperson Howard described that the grant would be used for improvements to the Athletic Complex.

Motion to approve FRDAP Grant application made by Board Member Mr. Guerra, second by Board Member Miranda, motion passed unanimously.

10. Good & Welfare

11. Adjournment made by Ms. Fratarcangeli and second by Mr. Guerra at 6:00pm
